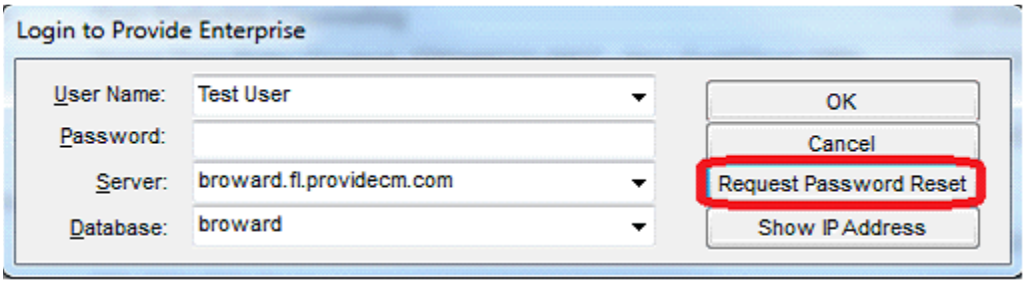
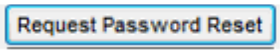
To Request a Password Reset through Provide Enterprise, follow the steps below.

This can be done if you simply forget your password or if you get locked out of the system.

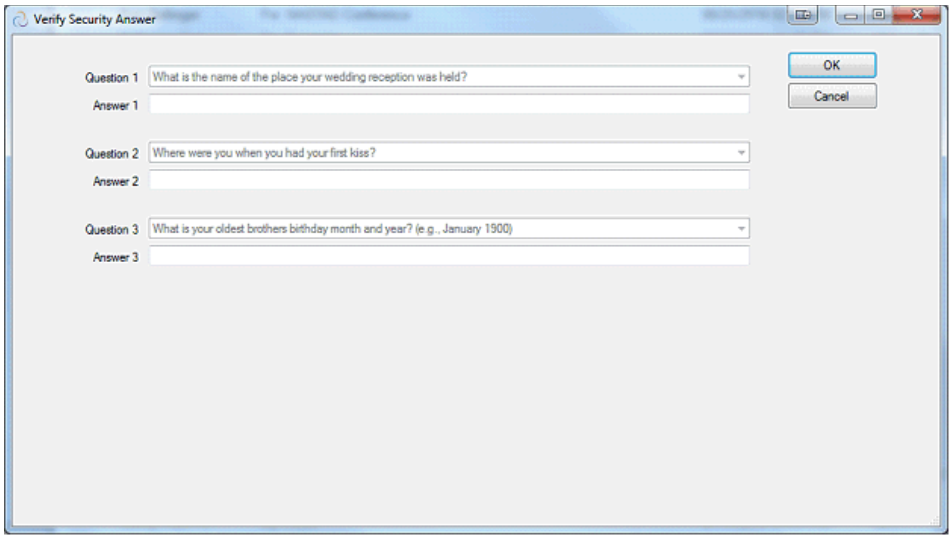
1) Launch Provide Enterprise by double clicking on the PE logo (seen below) on your desktop (or from within your "All Programs" menu bar).

2) The PE Login screen will appear, similar to that below.



3) Click on the 

button. A Dialog box, similar to that in the figure below will open on your screen to ask the security questions you have previously setup.



4) Answer each question with the answer you provided when you setup your security questions.

5) You should receive a new password via email within the next 30 minutes.